

LCPL BOARD OF TRUSTEES MEETING MINUTES: March 21, 2025

Regular Meeting: Called to order at 8:05 am, by president Albers. In attendance were board members Jeannine Albers, Deb Markusen, Kathleen Marsh, Linda McKenna and director Katie Essermann. Absent: Leslee Granke, Judy Fellows and Michelle Gobert.

Agenda: Motion to approve the agenda by Markusen and seconded by McKenna, all ayes motion carried.

Public Presentation and Comments: None

Minutes: Motion to approve the minutes of the February 21, 2025 Trustee Board meeting with minor grammatical errors made by Markusen, seconded by McKenna, all ayes motion carried.

Motion to approve the minutes of the February 28, 2025 working day meeting with corrections to grammatical errors by McKenna, seconded by Markusen, all ayes motion carried.

Treasurer's Report: Discussion on Library funding. Direction was given to Director Essermann to provide information on the building account with future reports. Motion by McKenna, seconded by Marsh to approve the treasurers report.

Directors Report: Applications for the open Saturday position are being accepted until 3/24. Interviews will be held. Interview panel will be by Essermann, Cathy V and McKenna. Essermann will set up security training after the position is filled.

Activities:

- St Patrick's Day story time went very well with 20 attendees
- Origami and Home school unit study are being attended and are going well

Summer internship applications will be sent out early April to Wabeno and Suring school districts. Looking to get two interns this summer.

Essermann is looking into social media, inclement weather, and grievance policies.

Discussion items: Room rental polices/procedures and a speaker series. Speaker series is to be an agenda item for April.

Committee Updates:

Friends will meet 4/22

Building Expansion Committee:

- Discussion was held on solar energy.
- Need to provide a sign for language barriers assistance, Essermann will look for a sign and post it.
- Discussion on the fund-raising dinner.

New Business:

An offer/application was received from the Lakewood SuperValu to have the library participate in the "Round Up" campaign, Customer will be asked if they want to round up and donate to the library. Motion by Markusen, seconded by McKenna for Katie to fill out the application and participate.

Emergency Fobs: Motion by Roy, seconded by McKenna to purchase 3 fobs for employees to use for emergency notification in the event they are away from the front desk, all ayes motion carried.

Unfinished Business: Unbudgeted item purchase max. Motion by Marsh, seconded by Markusen to limit the amount to \$300.00 without board approval.

Next Meeting: Due to the normal meeting date falling on Good Friday the next meeting will be held on April 11.

Meeting was adjourned at 9:48 by president Albers.

Respectfully Submitted,

Joanne Roy, Trustee