

## LCPL Board of Trustees Meeting Minutes: February 21, 2025

**Regular Meeting:** Called to order at 8:04 am. In attendance were board members Jeannine Albers, Leslee Granke, Deb Markusen, Kathleen Marsh, Linda McKenna, Lori Repinski, Judi Fellows (via Zoom) and Director Katie Essermann. Absent: Michelle Gobert

**AGENDA:** Motion to approve the agenda was made by Kathleen, second by Deb. **Motion carried.**

**PUBLIC PRESENTATION AND COMMENTS:** Lori Paul from Catholic Charities gave some updates on upcoming events and how representative is in the library a few times a month to answer the public's questions. Michelle (Clerk) & Joanne (Supervisor) from the town of Lakewood discussed the responsibilities of the fiscal agent. Michelle will meet with the director to make sure everyone is on the same page.

**MINUTES:** Motion to approve the minutes was made by Deb, second by Leslee. **Motion carried.**

**TREASURER'S REPORT:** Motion to approve the treasurer's report with, subject to revision after the director and fiscal agent meet, was made by Kathleen, second by Deb. **Motion carried.**

**DIRECTOR'S REPORT:** received from Katie. See Attachment

- **FRIENDS:** N/A
- **BEC:** N/A
- **POLICY COMMITTEE:** Will try to meet before March board meeting.

### NEW BUSINESS:

- Motion to approve grant applications was made by Linda, second by Deb. **Motion carried.**
- Motion to approve annual report was made by Deb, second by Linda. **Motion carried.**
- New hire will be needed for every Saturday. Job posting and interviews will happen soon.
- Board work day is Friday February 28 from 9am-noon
- Board members filled each other in on how their town meetings went.
- John Zeller came in to inform board members how our security system works, and purchasing options for emergency buttons for staff. Security trainings will be upcoming and offered to staff, and possibly board members.
- Lumber Jake's, who did work on our expansion project, offered to do a Spring window washing for us for free. He will set that up with the director.
- **Policy on purchasing un-budgeted items was postponed**
- The board met with a rep from Northwind Solar to discuss possible solar panels for the library.
- Emergency fobs for library entrance were given to the board president and the board vice-president.

**UNFINISHED BUSINESS:** April 26<sup>th</sup> fundraiser dinner was briefly discussed.

**CLOSED SESSION:** The board did not go into closed session.

**ADJOURNMENT:** Meeting adjourned at 11:31am

**Next regular meeting is 8:00AM on March 21, 2025. Respectfully submitted by Katie Essermann, Director.**

Directors Report: February 2025

- Annual report was extra difficult because of building expansion, but it is done!
- Our next learning unit is on 2/20. Many parents have mentioned their excitement to be doing them again.
- We had an origami class on 2/12 and a tree jewelry craft on 2/4. Both were well attended with much praise from attendees.
- We had a rock painting program on 1/25 with a few attendees. The hope is to do a lot more in the Summertime when more visitors are up.
- While we already have a group using our community room consistently, AA, we now have Addicts Anonymous who will be starting to use us as a resourceful meeting spot.
- We had a staff meeting on 2/5 and started talking about the Summer reading program. The plan is to really go all out this Summer to promote our new expansion!
- Tax forms are available at the library for all who need them.
- Also, we have free Covid home test kits for those who need them as well.
- The library recently had an incident where a patron needed to call police because of domestic abuse. The library was able to be a safe spot for her, in our meeting room, while she and her case worker waited for police. Thankfully, nothing escalated and police were able to handle this girls issue.
- I have a library services meeting on Wednesday February 26 in Gillett. This is the meeting where Oconto county library directors meet with the county board to discuss updates and the happenings.